



**PINAL COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

**POST OFFICE BOX 727 – FLORENCE, ARIZONA 85132  
PHONE: (520) 866-6684 FAX: (520) 866-6856 TDD: (520) 866-7166**

**REGULAR MEETING MINUTES**

**February 2, 2023**

I. Call to Order -

The Local Emergency Planning Meeting convened at 2:00 p.m. this date. A roll call of voting members was made by Chair Rodriguez. A quorum was present and the meeting was called to order.

**Voting Members Present:** Eddie Rodriguez, Group II, Chair; Tara Walter, Group I; Jane Filmore, Group V, Richard Mooney, Group II; Jim Walter, Group II, Chair-Elect

**Voting Members Absent:** Allen Kirksey, Group IV; One seat is vacant from Group III.

The total number of voting members, including vacancies is 7. Total require for a quorum is 4.

**Non-voting Members Present:** Courtney Prock, PCOEM; Kore Redden, PCDHS; Michele Martinez, AZ DEQ; David Varela, AZ DEQ; Chris Pittman, AZ DEMA; Jessica Krempasky, AZ DEMA; Ken Drozd, NWS Tucson;

II Approval of Meeting Minutes:

Discussion/approval/disapproval of the September 8, 2022 Meeting Minutes

**Item Action: Approved**

Motion made by Richard Mooney

Second by Tara Walter

Motion passed

II. Special Presentations

None

III. Chairperson's Report

Eddie Rodriguez, No Report

**Item Action: Information Only**

IV. LEPC Coordinator's Report - Wade Brannon, Committee Coordinator, reported

- Reported Incidents: there were no incidents reported to the LEPC.
- Grants Update: No report

**Item Action: Information Only**

V. Subcommittees' Reports

None

**Item Action: Information Only**

VI. Old (unfinished) Business – Wade Brannon, Committee Coordinator, reported that-

- Membership Application(s): No applications received
- Cancellation of Tabletop Exercise. Wade Brannon

The previously planned tabletop exercise was cancelled due to budget restrictions in the PC OEM. It has not been rescheduled.

David Varela, AZDEQ stated that an exercise is required. The exercise may be a tabletop or full scale, but must test elements of the Response Plan. If an exercise cannot be held, an extension from AZSERC must be requested.

**Item Action: Discussion only**

VII. New Business

- LEPC Hazardous Materials Response Plan Update. Wade Brannon. *Discussion*  
The Committee is not in compliance with the response plan requirements. An HMEP grant for \$15,000 was awarded to the Committee in October, 2022. The grant requires that the county expend the funds and be reimbursed. The County is currently unable to expend the funds. Michele Martinez stated that AZDEQ may be able to administer the grant for the Committee. Courtney Prock and Michele Martinez will discuss the options available and report back to the committee.

**Item Action: Discussion only**

Roundtable discussion

- Members' Open Forum (information only)

Eddie Rodriguez led a roundtable discussion by committee and meeting attendees.

The following comments were heard:

Ken Drozd, NWS Tucson reported that on March 9, 2023 the NWS, Tucson Office will be holding a virtual meeting to review the winter season and discuss summer forecasts.

David Varela, AZ DEQ reported that all Emergency Response Fund (ERF) awarded equipment has been received and will be distributed to the recipients. Pinal County recipients include Florence Fire, Superstition Fire and Medical District, Avra Valley Fire District, and Regional Fire and Rescue.

**Item Action: Information Only**

VIII. Public Comments

- Review and Invite Public Comment on Local Emergency Planning Committee (LEPC) Hazardous Materials Plan

Eddie Rodriguez, asked if any members of the public are present in the audience who wish to Comment on Local Emergency Planning Committee (LEPC) Hazardous Materials Plan to come forward at this time. No comments were heard.

- Call to the Public

Eddie Rodriguez asked if any members of the public are present in the audience who wish to address the Committee, to come forward at this time. No comments were heard.

**Item Action: Public Comments**

IX. Next Meeting Date/Location

Eddie Rodriguez announced that the next meeting will be:

*May 4, 2023, 2:00pm*

*Pinal County Emergency Operations Center*

X. Meeting Adjournment

**Item Action: Adjourn Meeting**

Eddie Rodriguez adjourned the meeting at 2:30 p.m. this date.