
**CELL PHONE, BLACKBERRY AND/OR WIRELESS DEVICE USAGE A
ACKNOWLEDGEMENT FORM
(Policy 1.90)**

Employee Name (PRINT): _____

Employee Signature of Acknowledgement: (signature means employee had read and understands the policy)

Date: _____

Type of Device (Check One Below)

- Blackberry Phone Number:
- Cell Phone Number:
- Wireless Device Number:

Justification of the Need for the Cell Phone, Blackberry, or Wireless Device:

Department Head or Elected Official Approval Signature: _____

One copy is kept in the Department and one copy is sent to Human Resources to file in the employee's personnel file.