

# Emergency Solutions Grant (ESG)

## Subrecipient Letter of Interest

Pinal County will accept letters of interest for ESG funded projects throughout the year. Although Pinal County may issue a conditional award letter by March of each year, funding will not be awarded until the Pinal County Board of Supervisors approves such funding, Pinal County has executed a funding agreement with U.S. Department of Housing and Urban Development (HUD), environmental reviews are completed, and Pinal County has executed a subrecipient agreement with the awarded agency. Therefore, it is anticipated funding may be made available in the fall of each year.

Please submit completed Letter of Interest to [grants@pinal.gov](mailto:grants@pinal.gov).

### **Applicant Information**

Organization Name	
Address	
City, State, Zip Code	
Telephone	
Contact Person	
E-mail address	
DUNS#	
Tax Identification #	
UEI	

### **Proposed project description**

Please include what you intend to do, the length of your project, who will do it, the agency's experience completing similar projects, outcomes to be achieved with the project, how many people you will serve, and their demographics.

### **Anticipated project timeline**

Milestone	Anticipated Date

### **Proposed project budget**

Please attach a detailed budget narrative for each requested item.

Eligible activities	Requested amount	Match (cash or in-kind) amount*
Street outreach		
Emergency shelter		
Homelessness prevention	Not currently available - Please refer clients to <a href="https://des.az.gov/ERAP">https://des.az.gov/ERAP</a>	
Rapid re-housing		

Case management		
Other		
Total		

\*Must provide documentation of commitment for cash match. Match requirement is 1:1.

The undersigned, on behalf of the submitting agency, hereby certifies:

- The organization is a federally recognized non-profit.
- The organization has a Unique Entity ID and is registered in SAM.gov.
- The organization representatives have read the Pinal County Emergency Solutions Grant Program Guidelines found at:  
[https://www.pinalcountyz.gov/Grants/Pages/EmergencySolutionsrant\(ESG\).aspx](https://www.pinalcountyz.gov/Grants/Pages/EmergencySolutionsrant(ESG).aspx)
- The organization representatives currently, or will if awarded, participate in the Balance of State HMIS system\*, become a committed member agency of the Pinal County Coalition to End Homelessness (PCCEH), attend the PCCEH Coordinated Entry and By Name List Committee meetings, serve as a Coordinated Entry site, and provide services to persons who are experiencing homelessness and/or domestic violence.  
\*Domestic violence agencies are not required to be in HMIS.
- If awarded, the organization will comply with the U.S. Department of Housing and Urban Development and all federal requirements set forth under Emergency Solutions Grant Program. Program information: <https://www.hudexchange.info/programs/esg/esg-requirements/>
- If awarded, the organization will comply with the Pinal County policies and procedures regarding the Emergency Solutions Grant program, execute a subrecipient agreement with Pinal County, and complete an environmental review.
- If awarded, no funds shall be reimbursed to the subrecipient without prior approval from Pinal County and only after a subrecipient agreement is executed and the county issues an authority to use grant funds.

**Evaluation criteria**

Pinal County will consider the following when reviewing the application.

- Does the applicant meet the criteria listed above?
- Does the applicant have the necessary experience and capacity to complete the project?
- Can the applicant provide match, either in-kind or cash, to the project?
- Did the applicant:
  - Clearly describe the project?
  - Demonstrate success in previous similar projects?
  - Demonstrate how the project will make an impact?
  - Provide clear milestones?
  - Provide goals to achieve with the project?
  - Identify key tasks to complete the project?

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Name & Title

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Date

### FUNDING MATRIX – INFORMATIONAL ONLY

Activity	ESG	HOME	HOME ARP
Homeless Prevention (housing relocation and stabilization, rental assistance)	Yes - up to 24 months	No	Yes - No time limit
Street Outreach	Yes	No	No
Supportive Services	Yes	No	Yes
Rehabilitation of Emergency Shelter	Yes	No	No
Operating Costs Emergency Shelter	Yes	No	No
Essential Services in Emergency Shelter	Yes	No	No
Hotel voucher when no emergency shelter is available	Yes	No	No
NCS Acquisition & Development	No	No	Yes
NCS Operating Costs	No	No	No
Rapid Rehousing (housing relocation and stabilization, rental assistance)	Yes - up to 24 months	No	Yes - No time limit
Rental Housing Development	No	Yes	Yes
Rental Housing Operating Costs	No	No	Yes
TBRA	Yes	Yes	up to 100% of rent
Homeownership Housing Development	No	Yes	No
Non-profit operating expense	No	Yes - 5% CHDO	Yes - 5%
Non-profit capacity building	No	aside	Yes - 5%
HMIS Data Contribution Costs	Yes	No	No
Maximum per unit subsidy	No	Yes	No
CHDO Set Aside	No	15%	No
Match	100% - can use funds from another Federal program as match, unless using ESG funds as match for that program, or prohibited by that program	25% (Non-federal only)	No
Section 3 (contracts over \$200,000)	Yes	Yes	Yes
Davis Bacon (prevailing wage)	No	Yes - if over 12 units	Yes - if over 12 units
Affirmative Marketing	No	Yes - if over 5 units	Yes - if over 5 units
Broadband infrastructure	No	Yes- if over 4 rental units	Yes- if over 4 rental units
Environmental Review	Yes- by HUD (part 50)	Yes - part 58	Yes - part 58
Administration and Planning	up to 7.5%	up to 10%	up to 15%